



NOTICE OF MEETING

LICENSING COMMITTEE

FRIDAY, 22 NOVEMBER 2013 AT 9.30 AM

THE EXECUTIVE MEETING ROOM, THIRD FLOOR, THE GUILDHALL

Telephone enquiries to Lucy Wingham on 023 9283 4662

Email: lucy.wingham@portsmouthcc.gov.uk

Licensing Committee Members:

Councillors Les Stevens (Chair), David Fuller (Vice-Chair), Phil Smith (Deputy Chair), Margaret Adair, Ken Ellcome, Jason Fazackarley, Ken Ferrett, Margaret Foster, Aiden Gray, Jacqui Hancock, Frank Jonas, Lee Mason, Eleanor Scott, Sandra Stockdale and April Windebank

Standing Deputies

Councillors Peter Eddis, Leo Madden, Hugh Mason, Robert New, Jim Patey and Neill Young

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: www.portsmouth.gov.uk

Deputations by members of the public may be made on any item where a decision is going to be taken. The request should be made in writing to the relevant officer by 12 noon of the working day before the meeting, and must include the purpose of the deputation (eg. for or against the recommendations). Email requests are accepted. Contact: Lucy Wingham as listed above.

AGENDA

- 1 Apologies for Absence**
- 2 Declarations of Members' Interests**
- 3 Minutes of the Licensing Policy Committee meeting held on 23 October 2013 (Pages 1 - 8)**

The minutes of the meeting held on 23 October 2013 are attached.

RECOMMENDED that the minutes of the meeting of the Licensing Policy Committee held on 23 October 2013 be agreed and signed by the chair as a correct record.

- 4 Annual Review of Licensing Fees (Pages 9 - 20)**

Purpose

The purpose of this report is for the committee to consider a review of the non-statutory fees charged for licences/registrations which are administered by the Licensing Committee.

RECOMMENDED:-

- a) That the Licensing Committee note the contents of this report, consider the proposed options and determine the level fee to be adopted;**
- b) That the approved fees be implemented with immediate effect; and**
- c) That the Head of Health, Safety and Licensing be given authority to advertise, (where appropriate) such fees and charges that are subject to any formal public statutory consultation.**

A report by the Licensing Manager is attached.

Agenda Item 3

LICENSING POLICY COMMITTEE

MINUTES OF A MEETING of the Licensing Policy Committee held on Wednesday 23 October 2013 at 9.30am in the executive meeting room, floor 3 of The Guildhall, Portsmouth.

Present

Councillors Les Stevens (chair)
Margaret Adair
Peter Eddis (standing deputy for Phil Smith)
Ken Ellcome
Jason Fazackarley
Ken Ferrett (left after item 6)
Margaret Foster
Aidan Gray (left after item 6)
Jacqui Hancock
Lee Mason
Sandra Stockdale
April Windebank

5. Apologies for Absence (AI)

Apologies for absence were received from Councillors David Fuller, Eleanor Schott and Phil Smith.

6. Declaration of Members' Interests (AI 2)

Item 8

- Councillor Margaret Foster declared a personal interest as she knows the owner of the premises.
- Councillor Jason Fazackarley declared a personal interest as he knows the owner of the premises.

They absented themselves for this item.

7. Minutes of the Licensing Policy Committee meeting held on 21 January 2013 (AI 3)

(TAKE IN MINUTES)

RESOLVED that the minutes of the Licensing Policy Committee meeting held on 21 January 2013 be agreed and signed by the chair as a correct record.

8. Minutes of the Licensing Sub Committee meetings held on 3, 10 & 17 October, 21 November, 12 and 19 December 2012, 9 & 25 January, 6 March, 24 April, 14 May, 4 and 14 June and 23 & 31 July 2013 (AI 4)

RESOLVED that the minutes of the Licensing Sub Committee meetings as detailed above be agreed and signed by the chair as a correct record.

9. Schedule 3 Local Government (Miscellaneous Provisions) Act 1982 as amended by Section 27 of the Policing and Crime Act 2009. Sex Establishment Licensing - Consideration and Adoption of Standard Conditions (AI 6).

The committee agreed to hear this item first.

Members confirmed that they had read the written deputation from Sarah Bland, Portsmouth resident, Chair of Solent Feminist Network that had been circulated to members prior to the meeting.

Mr Ojla, owner of Wiggle and Elegance and John Fernandez, manager of Wiggle asked the committee to note the following comments:

- 97% of respondents to a consultation two years ago were in favour of keeping the establishments open.
- Of all the night time economy businesses in the area, the police reported that these types of establishments caused the fewest problems.
- Crime in the area was reduced because of the CCTV around Wiggle.
- Clients appreciate the venues because they are quieter than pubs and more upmarket. They can enjoy a chilled out evening in the company of pretty girls.

They outlined their concerns with some of the proposed conditions that were set out in appendix B of the report:

- 50** Members were asked to compare flyers which were circulated to the committee from Elegance and those promoting entertainment nights in pubs and clubs in the area. The latter showed photos of scantily clad women whilst the former was a silhouette of a woman pole dancing.
- 42** If they were prohibited from displaying their logo it would be difficult for customers to differentiate between them and other venues.
- 43** It would not be practical to come to the licensing committee for approval of every external display or advertising material before these are used.

Paul Ojla, OJs Group asked members to consider his comments on the following proposed conditions:

- 7** It would be difficult to define what is meant by the term vicinity in this context. He asked if the 'touting or soliciting custom' referred to handing out flyers. Promotion is very important to a business.
- 17** This condition is not required.
- 31** If the conditions can be amended at any time by the council, what is the point of this meeting?
- 42** The logo of Wiggle (a silhouette of a woman pole dancing) is not seedy so there is no need for this condition.
- 50** Prohibiting flyers and similar promotional material would put this business at an unfair disadvantage with regard to other venues.

Councillor Adair thanked the licensees for keeping the promise made at the previous licensing policy meeting to paint the front of the building located in Granada Road.

In response to the points raised and further questions from the committee, the Licensing Manager made the following points:

- Venues with licences to provide sexual entertainment are subject to much stricter regulatory regime than those with alcohol licences.

- Condition 6 has been in place since 1982 when the controls of SEVs were first established. It is not appropriate to have SEV staff touting for business on the public highway.
 - The SEV policy is currently based on the assumption that there will be no SEVs in Portsmouth with the exception of existing premises. However, licences could be transferred to new operators.
 - The details of the licence for SEVs have not yet been agreed so the current external displays and flyers are not subject to any conditions unless they are considered to be injurious to children or offensive.
- 42** In order to give the committee discreet control of displays the following wording could be added at the end of the condition 'with the approval of the Licensing Authority.'
- 43 & 50** It is important to bear in mind that these conditions also apply to sex shops and cinemas and that future operators may adopt more aggressive marketing tactics. The committee could delegate authority for approving external displays or advertising to officers.

In response to a question from the committee, the Assistant City Solicitor explained that other Licensing Authorities are rationalising standard conditions for sex establishments to bring them in line with changes in the law and that any condition is subject to challenge.

Councillor Ellcome expressed concern regarding the following proposals:

- Applying stricter restrictions on SEVs than on other night time economy venues.
- Delegating authority to one officer to substitute, delete, vary or amend the conditions at any time.
- The prohibition of displays of the human form which would include Wiggle's logo which is not pornographic. Pole dancing is a recognised form of fitness training.

The Licensing Manager explained that:

- The flyers for events in pubs and clubs that had been circulated were produced by a promotorship that runs event nights and entertainment.
- Sexual entertainment can be provided at venues that are licensed to provide alcohol up to 11 times per year. The licensing committee can only consider the promotion of the licensing objectives and censorship legislation when reviewing these venues. However, a SEV can provide entertainment of a more sexual nature.
- Officers would only vary conditions in very limited circumstances, for example to allow more flexibility or to reflect changes to the law. Over the last 22 years officers have not sought to vary any.
- If the committee were to allow displays of the human form this would also apply to sex cinema adverts. Potential issues might arise if the conditions are relaxed.
- External signs are not subject to any regulation at the moment.
- The committee would need to consider how to distinguish between sex cinemas, SEVs and sex shops.

In response to questions from the committee, the Licensing Manager explained that the proposed conditions are based on a national template and best practice from other local authorities.

Councillor Lee Mason proposed the following amendments:

7 The Licence holder nor any employee or agent shall tout or solicit custom for the sex establishment immediately outside or in the vicinity of the licensed premises *prior to a watershed at 9pm*.

17 & 43 Any external advertising, words, signs, displays or illuminations *must be removed if objected to by the council*.

42 The exterior of the premises shall not contain any displays or depictions of *an overtly sexual and graphic nature [...]*

48 Performers may not stand in a state of undress in any lobby.

50 Remove.

The Assistant City Solicitor advised that the amendment to number 17 would entail confusion regarding powers of entry and potential damage to property. The original proposed wording would be simpler to enforce.

RESOLVED that:

1. The standard conditions as set out in Appendix B of the report subject to the following conditions being removed: 7, 42, 48, 50 be approved and adopted.

2. The existing conditions applicable to sex establishments as set out in Appendix A be rescinded.

3. Authority be delegated to the Head of Health, Safety and Licensing to substitute, delete, vary or amend such conditions at any time subject to a subsequent report to the Licensing Committee advising of any changes.

10. Scrap Metal Dealers Act 2013 - New statutory powers to licence scrap metal dealers and motor salvage operators (AI 5).

The Licensing Manager introduced her report and in response to questions from members, clarified the following points:

- Many applications have already been received.
- Mobile collectors will be required to display a licence disc, similar to taxis.
- Hampshire Police leads on enforcement of scrap metal legislation.
- The Act sets out the checks the site trader must carry out when accepting metal.
- Mobile collectors require permits for each area in which they operate.
- Dealers could not have a site and a mobile licence in the same licensing area but could have a site licence with one authority and a mobile collectors licence with another.
- House clearers may not in certain circumstances require a licence if collection of scrap metal is not their primary business but each case will be judged on its own merits.
- Staff will be trained on their new powers to enter and inspect sites and will use a risk-based approach to visits.
- Licensing Authorities are bound by the Local Government Agency's recommendations that arose from the Hemming v Westminster case: councils

should ensure that the fees do not reflect costs of addressing unlicensed business activity; are based on costs and are transparent.

- The committee could ask for a report in six months' time to assess officer time spent on this.

Councillor Les Stevens informed the committee that when a householder gives their scrap metal to a collector, they must check that it is disposed of appropriately. If it is dumped, the householder could be fined as well as the collector.

Members expressed concern that the fees are not sufficient to cover the costs of inspecting all scrap metal sites. These would include administration, travel time and a minimum of half hour visits to each scrap metal site every quarter.

The Assistant City Solicitor reminded the committee that the fees must be reasonable and proportional and based on evidence. The proposed fees are in line with other local authorities' fees. If the fees were raised without a breakdown of costs, the council would be exposed to challenge.

Councillor Ellcome noted that companies must be treated equally.

Councillor Lee Mason expressed concern regarding delegating powers to an officer.

Councillor Les Stevens informed members that he would be prepared to make a deputation to the Cabinet to raise their concerns.

RESOLVED that:

1. **The contents of the report be noted.**
2. **The Licensing Committee recommended that the Cabinet delegate to the Head of Health, Safety and Licensing:**
 - **The administration and enforcement of the function including the setting of fees.**
 - **The power to request further information of applicants (schedule 1, paragraph 4 of the Act).**
 - **To determine applications (including refusal), revoke licences or to impose conditions under section 3(8) of the Act.**
 - **The power to issue or cancel a closure notice for unlicensed sites, and, where appropriate, to apply for closure orders (schedule 2 of the Act) and take such other action in this respect as may be required.**
3. **The Licensing Committee recommended that Council delegate the function to the Licensing Committee as and when the power to do so comes in effect in accordance with The Local Authorities (Functions and Responsibilities) (England) Regulations.**
4. **The Licensing Manager will include an addendum to the report that will be considered by the Cabinet in accordance with the Licensing Committee's instructions to show a full breakdown of the cost of quarterly inspections of sites and collectors in terms of officers' time and wages.**

5. The Chair of the Licensing Committee will make a deputation on behalf of the Committee to outline its concerns regarding the proposed fees.

- 11. Licensing Act 2003 - Proposed Delegation of Powers to the Head of Health, Safety and Licensing - Withdrawal of a Club Premises Certificate.**

RESOLVED that:

1. The Licensing Committee noted the contents of the report.
2. Responsibility to give notice under Section 90 of the Licensing Act 2003 to withdraw a Club Premises Certificate where it appears that a Club ceases to satisfy the conditions required to be a qualifying club in relation to a qualifying club activity remains a non-delegated function and will be determined by the Licensing Committee.

- 12. Licensing Act 2003 - Application for Withdrawal of Club Premises Certificate - Big Slick, 240 Fratton Road, Portsmouth PO1 5HH (AI 8)**

The Licensing Manager presented the report and in response to questions from the committee, clarified the following points:

This came to the council's attention, following correspondence with the Gambling Commission which raised concerns about illegal gambling. Upon investigation, it became evident that the club was not being properly run.

If the certificate were withdrawn, the applicant would not be able to operate whilst waiting for appeal to be held.

Information was requested from the club to establish whether the club was being operated in good faith. Audited accounts, membership details. These were not provided. The Act says that if you can't be satisfied that it is run in accordance with the conditions the Licensing Authority must withdraw the club premises certificate.

The club must be established for purposes other than gambling but the webpage predominantly advertises the gambling facilities

Councillor Lee Mason refrained from voting on this item because he had been absent for part of the discussion.

RESOLVED that:

1. The contents of the report be noted.
2. Notice be given to the Secretary of Big Slick Club Premises of the withdrawal of the club premises certificate as it appears to the Licensing Authority that the club does not satisfy the conditions for being a 'qualifying club' in relation to a qualifying club activity to which the certificate relates (section 61 of the Licensing Act 2003), namely that the club is unable to demonstrate to the satisfaction of the Licensing Committee that it's being run in good faith in that it has failed to provide sufficient evidence that the general conditions are being met and there

are a number of concerns regarding the membership, finances and its overall purpose.

The meeting concluded at 12:45pm

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Councillor Les Stevens
Chair of the Licensing Policy Committee

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Agenda Item 4

REPORT TO: LICENSING COMMITTEE 22 NOVEMBER 2013

REPORT BY: LICENSING MANAGER

REPORT AUTHOR: NICKII HUMPHREYS

ANNUAL REVIEW OF LICENSING FEES

1. PURPOSE OF REPORT

The purpose of this report is for the Committee to consider a review of the non-statutory fees charged for licences/registrations which are administered by the Licensing Committee.

2. RECOMMENDATIONS

RECOMMENDED:-

- a) That the Licensing Committee note the contents of this report, consider the proposed options and determine the level of fee to be adopted;**
- b) That the approved fees be implemented with immediate effect; and**
- c) That the Head of Health, Safety and Licensing be given authority to advertise, (where appropriate) such fees and charges that are subject to any formal public statutory consultation.**

3. BACKGROUND INFORMATION

- 3.1 It has always been the aim of the Committee to work towards total cost recovery, where possible in undertaking the various licensing functions. For some licences/permits, no fee is payable or the licensing fees are controlled centrally by Government. In these cases, the Council cannot vary the fees to take into account local administrative on-costs.
- 3.2 However, members should be aware that the EU Services Directive 2009 and recent case law (Hemming v Westminster City Council) prohibits the Licensing Authority from recovering the cost of enforcement activity in respect of unlicensed traders.
- 3.3 On 5 November 2008, the Licensing Committee resolved that these fees are to be reviewed on an annual basis to take into account inflationary and other increased costs (Minute No. 15/08 refers).
- 3.4 Due to increasing budget pressures on the Council, the administration have made a clear commitment to ensuring that the licensing service achieves total cost recovery and no longer carries a deficit which has to be met by the Council tax payer.

- 3.5 To achieve this position, a thorough analysis has been undertaken of the costs associated with each of the various licensing functions and what increases are necessary to the existing licence fees to meet total cost recovery. This analysis took into account the on-costs for employees, supplies and services, agency and other contracted services so that the licensing budget meets the cash limit requirement as set down in the Council's budget and rectifies the current deficit.

The proposed fees as set out in Appendix A to this report will ensure that full cost recovery can be achieved, where possible, in relation to the cost of administration and compliance checks for the various licensing functions.

- 3.6 The Committee have been provided with two options for consideration when determining the appropriate level of fees to be charged. These options are based upon the following precepts:

Option 1

This option is to introduce an immediate increase in fees to achieve full cost recovery. This option means that increases are "front loaded" with the charge to the licence holders being immediate and significant in order to fully recover costs and eliminate service deficit/Council subsidy.

This does not provide any retrospective cost recovery as previous years deficits have been absorbed by PCC budgets. The immediate rise to full cost recovery is based on current budgeted expenditure as per 2013/14 cash limits. The revised fee will recover these costs in year and will be subject to continuing annual review in order to balance further budgets as time progresses.

Option 2

This option is based on a phased increase of fees in line with cost recovery in order to reduce the deficit and meet the expectations of the Licensing Committee that the cost of administering the various licensing functions is met fully from the fees charged.

This option does not meet full cost recovery immediately but instead staggers the increase to this level over the course of 3 years until such time that the fee covers costs of the 2016/17 cash limit.

The phased approach takes into account rises in operating costs as well as inflation which is assumed using a non-index-linked provision of 3% and factors this into the required fee.

With the exception of the fees proposed for private hire vehicles and sex establishments, all other charges will need to be increased beyond the current rate of inflation to meet total cost recovery.

4. CURRENT FEES AND CHARGES

Set out below are the existing fees charged for those licensing functions where the authority has discretion to set the fees.

4.1

Licence Type:	Existing Fee: £
Private Hire and Hackney Carriage Licences	
Private Hire Operators:	
Grant or renewal	377.00
Private Hire Vehicles:	
Grant or renewal	150.00
Renewal – Extension	246.00
Grant or renewal – LPG	139.00
Grant – January only	75.00
Car-to-car transfer fee	126.00
Car-to-car transfer – Admin fee	26.00
Temporary car-to-car transfer fee	64.00
Vehicle re-test fee	49.00
Certificate of Compliance - Duplicate Copy	10.00
Private Hire Drivers:	
Grant or renewal	70.00
Replacement badge	13.00
DBS Administration Fee	11.00
Drugs Test	44.00
Geography Test – Each Separate Attempt	12.00
Hackney Carriage Vehicles:	
Grant or renewal	157.00
Renewal – Extension	276.00
Grant or renewal – LPG	144.00
Car-to-car transfer fee	132.00
Car-to-car transfer – Admin fee	27.00
Temporary car-to-car transfer fee	66.00
Vehicle re-test fee	52.00
Certificate of Compliance - Duplicate Copy	10.00
Hackney Carriage Drivers:	
Grant or renewal	70.00
Replacement badge	13.00
DBS Administration Fee	11.00
Drugs Test	44.00
Geography Test – Each Separate Attempt	12.00

Street Trading Consents:	
Grant or renewal	1685.00
Amenities on the Highway Permits:	
Goods on the Highway:	
Grant	207.00
Renewal	118.00
Variation	54.00
Tables and chairs on the Highway:	
Initial application fee	89.00
Additional fee and subsequent renewal fee:	
Highway area up to 5 m2	170.00
Highway area between 5 m2 and 10 m2	338.00
Highway area between 10 m2 and 15 m2	509.00
Highway area between 15 m2 and 20 m2	675.00
Highway area greater than 20 m2	844.00
Sex Establishments	
Grant	12000.00
Renewal	4000.00
Transfer	1000.00
Variation	1000.00

5. CONCLUSION

5.1 The fees as outlined in the attached appendix provide members with 2 options as to how it may achieve cost recovery;

Option 1 - Front load fees with a view to full recovery of operating costs and remove the current deficit immediately.

Option 2 - Implement a staged approach over a three year period, allowing for expected rises in expenditure as well as inflationary increases.

5.2 It is suggested that, with the exception of the fees for hackney carriage vehicles, full cost recovery as per option 1 could be the most appropriate course of action for consideration and implementation.

5.3 The Committee should be aware that the proposed fees have been calculated using reliable data and analysis to justify the proposals put forward for consideration, having regard to statutory limitations and case law. Any arbitrary deviation from the fees prepared that cannot be shown to be justified or reasonable may result in legal challenge by licence holders. Any proposed

amendments by the Committee to either option should be accompanied by full and comprehensive reasons for those changes.

- 5.4 Representatives from the hackney carriage and private hire trade have been consulted on the proposals contained within this report.

6.0 APPENDICES

Appendix A - Proposed Options for increases to existing licence fees.

Licensing Manager

PROPOSED FEES - OPTIONS FOR CONSIDERATION

OPTION 1

This option is an immediate increase in line with full cost recovery where appropriate.

All fee increases are 'front loaded' with the charge to the trade being immediate and sharp in order to fully recover costs and eliminate service deficit / Council subsidy

<u>Licence Type</u>	<u>Proposed Fee £</u>	<u>Officer Comments</u>
Private Hire and Hackney Carriage Licences		
Private Hire Operators:		
Grant or Renewal	566.00*	
Private Hire Vehicles:		
Grant or renewal	150.00*	Analysis of this area of revenue for private hire demonstrates that cost recovery is able to be achieved at the rate of the existing fees and therefore no fee increase is proposed. Deletion of alternate fee for LPG vehicles as no vehicles of this type are currently licensed. Deletion can be reviewed as and when necessary in the future.
Renewal – Extension	246.00*	
Grant – January only	75.00*	
Car-to-car transfer fee	126.00	
Car-to-car transfer – Admin fee	26.00	
Temporary car-to-car transfer fee	64.00	
Vehicle re-test fee	49.00	
Certificate of Compliance - Duplicate Copy	10.00	

<u>Licence Type</u>	Proposed Fee £	Officer Comments
Private Hire Drivers:		
Grant or renewal	99.00	
Replacement badge	13.00	Total cost recovery to be met from the fee charged for grant and renewal only. Other administrative charges to remain as existing.
DBS Administration Fee	11.00	
Drugs Test	44.00	
Geography Test – Each Separate Attempt	12.00	
Hackney Carriage Vehicles:		
Grant or renewal	441.00*	
Renewal – Extension	552.00*	
Car-to-car transfer fee	132.00	Total cost recovery to be met from the fee charged for grant and renewal only. Other administrative charges to remain as existing.
Car-to-car transfer – Admin fee	27.00	
Temporary car-to-car transfer fee	66.00	
Vehicle re-test fee	52.00	Deletion of alternate fee for LPG vehicles. Deletion can be reviewed as and when necessary in the future.
Certificate of Compliance - Duplicate Copy	10.00	
Hackney Carriage Drivers:		
Grant or renewal	172.00	
Replacement badge	13.00	Total cost recovery to be met from the fee charged for grant and renewal only. Other administrative charges to remain as existing.
CRB Administration Fee	11.00	
Drugs Test	44.00	
Geography Test – Each Separate Attempt	12.00	

<u>Licence Type</u>	Proposed Fee £	Officer Comments
Street Trading Consents:		
Grant or renewal	1736.00	
Amenities on the Highway Permits:		
Goods on the Highway:		
Grant	279.00	
Renewal	159.00	
Variation	73.00	
Tables and chairs on the Highway:		
Initial application fee	120.00	
Additional fee and subsequent renewal fee:		
Highway area up to 5 m2	230.00	
Highway area between 5 m2 and 10 m2	456.00	
Highway area between 10 m2 and 15 m2	687.00	
Highway area between 15 m2 and 20 m2	911.00	
Highway area greater than 20 m2	1139.00	
Sex Establishments		
Grant	12000.00	Analysis of this area of revenue for sex establishments demonstrates that cost recovery is able to be achieved at the rate of the existing fees and therefore no fee increase is proposed.
Renewal	4000.00	
Transfer	1000.00	
Variation	1000.00	
*Denotes fees that are subject to statutory public consultation		

Option 2

This option is based on a phased increase of fees over three years in line with cost recovery in order to reduce deficit and meet the expectations of the Licensing Committee.

This means that the cost of administering the licensing function is met fully from the fees charged. This takes into account rises in operating costs in line with inflation assumed at 3% and offsets these costs using the phased increase over 3 years.

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Licence Type	Fee Year 1	Fee Year 2	Fee Year 3	Officer Comments
Private Hire and Hackney Carriage Licences				
Private Hire Operators:				
Grant or Renewal	415.00*	498.00*	597.00*	
Private Hire Vehicles:				
Grant or renewal	150.00*			Analysis of this area of revenue for private hire demonstrates that cost recovery is able to be achieved at the rate of the existing fees and therefore any additional fee rise in years 2 and 3 will be calculated at the rate of inflation for that particular year.
Renewal – Extension	246.00*			
Grant – January only	75.00*			
Car-to-car transfer fee	126.00			
Car-to-car transfer – Admin fee	26.00			
Temporary car-to-car transfer fee	64.00			
Vehicle re-test fee	49.00			
Certificate of Compliance - Duplicate Copy	10.00			

Licence Type	Fee Year 1	Fee Year 2	Fee Year 3	Officer Comments
Private Hire Drivers:				
Grant or renewal	81.00	93.00	106.00	
Replacement badge	13.00			Total cost recovery to be met from the fee charged for grant and renewal only. Other administrative charges to remain as existing in year 1. To be reviewed in line with inflation in years 2 and 3.
DBS Administration Fee	11.00			
Drugs Test	44.00			
Geography Test – Each Separate Attempt	12.00			
Hackney Carriage Vehicles:				
Grant or renewal	251.00*	377.00*	452.00*	
Renewal – Extension	386.00*	540.00*	594.00*	
Car-to-car transfer fee	132.00			Total cost recovery to be met from the fee charged for grant and renewal only. Other administrative charges to remain as existing in year 1. To be reviewed in line with inflation in years 2 and 3.
Car-to-car transfer – Admin fee	27.00			
Temporary car-to-car transfer fee	66.00			
Vehicle re-test fee	52.00			
Certificate of Compliance - Duplicate Copy	10.00			Deletion of alternate fee for LPG vehicles. Deletion can be reviewed as and when necessary in the future.
Hackney Carriage Drivers:				
Grant or renewal	105.00	142.00	184.00	
Replacement badge	13.00			Total cost recovery to be met from the fee charged for grant and renewal only. Other administrative charges to remain as existing in year 1. To be reviewed in line with inflation in years 2 and 3
CRB Administration Fee	11.00			
Drugs Test	44.00			
Geography Test – Each Separate Attempt	12.00			

Licence Type	Fee Year 1	Fee Year 2	Fee Year 3	Officer Comments
Street Trading Consents:				
Grant or renewal	1736.00	1788.00	1841.00	
Amenities on the Highway Permits:				
Goods on the Highway:				
Grant	248.00	273.00	287.00	
Renewal	142.00	156.00	164.00	
Variation	65.00	71.00	75.00	
Tables and chairs on the Highway:				
Initial application fee	107.00	118.00	124.00	
Additional fee and subsequent renewal fee:				
Highway area up to 5 m2	204.00	224.00	235.00	
Highway area between 5 m2 and 10 m2	406.00	447.00	469.00	
Highway area between 10 m2 and 15 m2	611.00	672.00	706.00	
Highway area between 15 m2 and 20 m2	810.00	891.00	936.00	
Highway area greater than 20 m2	1013.00	1114.00	1170.00	

Licence Type	Fee Year 1	Fee Year 2	Fee Year 3	Officer Comments
Sex Establishments				
Grant	12000.00			Analysis of this area of revenue for sex establishments demonstrates that cost recovery is able to be achieved at the rate of the existing fees and therefore no fee increase is proposed for year 1. To be reviewed in line with inflation in years 2 and 3 .
Renewal	4000.00			
Transfer	1000.00			
Variation	1000.00			
<p>*Denotes fees that are subject to statutory public consultation. For this option, any public consultation will only be in respect of year 1 and years 2 and 3 will be subject to review by the Committee on an annual basis prior to any public consultation.</p> <p>Members should note that increases in fees for years 2 and 3 would be subject to review and amendment depending on any further budget pressures, increase in revenue, rate of inflation etc.</p>				